Preliminary Handbook 1969–1970

PRINCETON THEOLOGICAL SEMINARY
Princeton, New Jersey

PRINCETON SEMINARY AS A CHRISTIAN COMMUNITY

PREAMBLE

PRINCETON THEOLOGICAL SEMINARY is more than a school for the preparation of pastors and teachers of the Christian church. It is a community which undertakes to order its common life in accordance with the obedience of faith in Jesus Christ our Lord. Insofar as Jesus Christ is the norm and the guide of all that happens in the life of the community, it is possible to speak of Princeton Theological Seminary as a Christian community, and to commend the privileges and responsibilities of membership to successive generations of faculty, students and staff. Where Jesus Christ is the Lord of life, and is at work among those who live together in His service, the common life of all becomes the concern of each member of the community; and what happens to each member of the community belongs to the common life and the well-being of all.

I. IMPLICATIONS OF MEMBERSHIP IN THE PRINCETON SEMINARY COMMUNITY

Membership in the Christian community of Princeton Theological Seminary implies:

1. The willingness to be guided in all things by the mind of Jesus Christ our Lord.

2. The obligation to give every effort to the preservation and upbuilding of the unity and well-being of the common life.

3. A responsible concern for the freedom, rights and obligations of the other members of the community—faculty, students and staff—in all phases of Seminary life.

II. THE RESPONSIBILITY OF EACH INDIVIDUAL TO THE COMMUNITY

Each individual, by reason of his membership in this community, is responsible for every area of student life and activity. Thus, for instance, we do not conceive of the Administration and Faculty as over against the student body, but each member of the community is charged with a responsible concern for the conduct and the well-being of the group as a whole.

Our Campus Center, our dormitories, and our campus functions are

the concrete expression of our common life only insofar as we make them such. Those barriers which tend to be associated with rooms, halls, dormitories, eating-tables, geographical areas, race, and theological orientation, should be eliminated. The community must be a reality, not only as a confession of faith, but also in conduct; not only in worship and prayer, but also in social life and leisure time. In such a community individual problems will not become ingrown or isolated, but they will become the concern of neighbors in the true Christian spirit of a mutual bearing of burdens. The way will at times be left open for free discussion as an avenue to personal trust, and thereby to real community. On the other hand, community responsibility carries with it certain limitations of freedom out of regard for the rights, privileges and liberties of the other members of the group.

As a member of the Seminary Community each individual will determine his own conduct in accordance with the privileges and responsibilities of the common life, and he will consider himself obligated to assist every other member of the community in accordance with this commitment.

III. OUR ATTITUDE TO THE COMMUNITY

The dangers inherent in our system of living are self-evident, and are the concern of all of us. We must avoid the temptation to change our sense of responsibility into an attitude of judgment. The results of such a mistake are destructive rather than constructive.

We are our brother's keeper. This means that while we do not make our brother's life and doings a matter of idle curiosity and public notice, we do seek both to share his life and burdens and to correct attitudes, practices, happenings in the community which violate the norm of the community's life.

Experience has already shown that conferences between faculty members and individual students, or between students and fellow-students, or with the President or the Dean of the Seminary, have been fruitful in resolving problems. It is recommended that these procedures be even more frequently followed and that others be explored with a view to avoiding flagrant and persistent violations of the community life.

IV. SOME SPECIFIC AREAS WHICH TEST THE INTEGRITY OF THE SEMINARY AS A CHRISTIAN COMMUNITY

In accordance with these principles the students will exercise due responsibility toward:

1. Academic work—study, examinations, term papers, class attendance.

2. All-Seminary functions, such as the daily chapel service and other meetings which are officially sponsored.

3. Social life in the dormitories, the Campus Center, and on the campus.

4. The whole community, so as to keep it from breaking up into divisive groups.

STUDENT COUNCIL OFFICERS

Committee and Commission Chairmen

(Information available as of August 21, 1969)

President: Joel R. Crosby

Vice-President: Randolph T. Riggs

Treasurer: A. Clark Wiser

Senior Class President: R. Scott Sullender

Middler Class President: John R. Lacy

Athletic Chairman: Roger W. Rozeboom

Wives' Fellowship President: Mrs. Jerry C. Rettig

CONSTITUTION

OF THE STUDENT BODY OF PRINCETON THEOLOGICAL SEMINARY

(As Adopted October 31, 1940, and subsequently revised and amended, effective until January 31, 1969)

ARTICLE I

Name—The name of this society is "The Student Body" of Princeton Theological Seminary (hereafter referred to as "the student body").

ARTICLE II

THE OBJECTIVES OF THE STUDENT GOVERNMENT:

A. To properly organize and promote the concerns of the student body about its life on the seminary campus, so as to unite the student body, the Faculty, and the Administration in achieving common goals together.

B. To promote and develop the spiritual, academic, social and physical life of the seminary through a unified program of campus activities.

C. To create, develop, and take advantage of opportunities for all members of the seminary to execute their Christian task of reconciliation in witness to the world wherever these opportunities may be found, and by whatever means may be deemed necessary and practical.

D. To recognize and encourage the mutual ministry among students as the primary mode of meeting their pastoral needs, and to promote responsible action in the daily lives of the students.

ARTICLE III

THE POWERS OF THE STUDENT COUNCIL:

In order to accomplish the objectives set forth in Article II, the student body of the seminary shall be represented by and through the Student Council. The Student Council shall be empowered to represent the student body of the seminary in all matters, and it shall be empowered to organize, promote, and co-ordinate all student activities.

ARTICLE IV

THE ORGANIZATION OF THE STUDENT COUNCIL:

A. The Student Council shall consist of:
 1. The President of the Student Council
 2. The Vice-President of the Student Council

3. The Treasurer of the Student Council
4. The Secretary of the Student Council
5. The Presidents of the Junior, Middle, and Senior classes
6. The Chairman of the Academic Commission
7. The Chairman of the Christian Faith and Life Commission
8. The Chairman of the Social Commission
9. The Chairman or Co-Chairman of the Outreach Commission
10. An Off-Campus Representative, if one is elected, as provided by the By-Laws.
11. The Chief Editor of the campus newspaper or student publication, if such exists.

The members of the Student Council shall be elected by the student body and/or appointed by the President of the Student Council as provided in the By-Laws.

B. The nature of the above offices on the Student Council is as follows:

1. The President of the Student Council shall preside over all functions of the Student Council. He shall maintain close contact with the student body, the faculty, and the administration with regard to the concerns of the Student Council. He shall require that all functions of the Student Council be carried out according to parliamentary procedure. He shall fulfill and exercise the functions of the executive office of the student body.
2. The Vice-President of the Student Council shall assist the President of the Student Council in all ways deemed necessary by the President, the Vice-President, and all other members of the student body.
3. The Treasurer of the Student Council shall be invested with the responsibility for the financial matters of the Student Council.
4. The Secretary of the Student Council shall be in charge of all secretarial matters pertaining to the execution of Student Council business.
5. The Chairman of the Academic Commission shall be responsible for all Student Council business which pertains to the academic life of the Seminary. He shall be the chairman of a student committee on academic affairs consisting of himself and at least two other members of the student body whom he shall select, subject to the consent of the President of the Student Council. This committee shall meet periodically with members of the Faculty and Administration to discuss and act upon matters pertaining to the academic life of the Seminary.

6. The Chairman of the Christian Faith and Life Commission shall be responsible for all Student Council business which pertains to the spiritual atmosphere and activities of the Seminary. He shall be chairman of a Christian Faith and Life Committee consisting of himself and at least two other members of the student body whom he shall select, subject to the consent of the President of the Student Council. This committee shall meet periodically with members of the Faculty and Administration to discuss and act upon matters pertaining to the spiritual atmosphere and activities of the seminary.
7. The Chairman of the Social Commission shall be responsible for all Student Council business which pertains to the social activities and life of the Seminary. He shall be cognizant of the unique social needs of the Seminary, and he shall promote social activities which are in keeping with these needs. He shall also be chairman of the Social Committee of the Seminary, as provided in the By-Laws.
8. The Chairman, or Co-Chairmen of the Outreach Commission shall be responsible for representing all interest groups which are concerned with organized off-campus student activities. The President of the Student Council may, in his discretion, appoint co-chairmen of the Outreach Commission, as provided in the By-Laws.
9. The Chief Editor of the campus newspaper, or student publication, if such exists, shall represent the Student Council in the campus publication and represent the publication in the Student Council. He shall be selected as provided in the By-Laws.

ARTICLE V

THE COMMISSIONS OF THE STUDENT COUNCIL:

A. The commissions are to be the basis for the organization of the Student Council as a cabinet of officers, presided over by the President of the Council. The commissions shall represent the various student interest groups on the campus. These interest groups shall be gathered under the areas of student activity represented by the commissions. The commissions shall provide the means of a close communication between the interest groups and the Student Council, so that the Council might not only better assist the interest groups in their activities, but also submit to the interest groups matters which pertain to their functions. The communication between the interest groups and the Student Council shall be carried out through the Chairmen of the commissions under which the interest groups are gathered.

B. The organization of the commissions shall be as follows:

1. The Academic Commission shall include the student committee on academic affairs and Koinonia. It shall also include such other interest groups concerning academics which shall be formed.
2. The Christian Faith and Life Commission shall include the Christian Faith and Life Committee, the Wives' Fellowship, the Theological Society, if such exists, and such other interest groups which may be concerned with the spiritual atmosphere and activities of the campus.
3. The Social Commission shall include the Social Committee and all other interest groups which may be concerned with the social life of the campus.
4. The Outreach Commission shall include the Evangelistic Fellowship, the Church and Society Committee, the Ecumenical Missions Fellowship, the Inter-Seminary Committee, the Seminary Choir, the Merlin Theatre, the Stewardship Committee, and any other interest groups which may be concerned with the students' witness outside the Seminary.

ARTICLE VI

THE INTEREST GROUPS:

A. There shall be the following interest groups:

1. Koinonia—a society comprising all doctoral students and members of the Faculty. It exists for mutual discussion and consideration of matters of theological interest and general concern which transcend departmental specializations.
2. The Wives' Fellowship—shall seek to make the student's wife an informed and integral part of the Seminary community with a program of study, service, and fellowship.
3. The Theological Society (if such exists)—shall seek to promote a theological understanding of the Christian faith among the students by forums, panels, debates, and discussions, mainly through the efforts and contributions of its own members.
4. The Evangelistic Fellowship—shall send out Seminary teams for the promotion and understanding of the evangelistic mission of the Church. Its frontiers of service shall include churches, conferences, colleges, hospitals, jails, and additional groups. During the year various opportunities for training and spiritual growth shall be given the students to help integrate their team experiences with their theological education.

5. The Church and Society Committee—shall seek to arouse and direct the Seminary to apply the Gospel concretely through justice and reconciliation, by interpreting to the Seminary community where there are areas of need, so that the Seminary might better consider contemporary social problems in their relation to the Church and the Christian life.

6. The Ecumenical Missions Fellowship—shall bring before members of the Seminary their responsibility of mission in the Church through the whole inhabited earth (oikoumene). The responsibility of mission shall be carried out through prayer, discussions, projects and a presenting of the challenge of mission service to each student.

7. The Inter-Seminary Committee—shall seek to encourage and implement the participation of the student body in the Inter-Seminary movement, whose purpose it is to foster theological discussion between seminaries. This shall be done by joint meetings, lectures, discussions, and forums.

ARTICLE VII

BYLAWS:

By-Laws of the student body shall be adopted, revised, and/or amended by a three-fourths majority vote of the Student Council.

ARTICLE VIII

AMENDMENTS AND REVISIONS:

Amendments to this Constitution, or its revision, shall be proposed through the Student Council, either upon majority vote of the Council or by signed petition to the Council of fifty members of the student body or one sixth of the members of the student body, whichever number shall be smaller. Amendments so proposed by petition shall be presented to the student body for action as soon as possible.

Proposed amendments shall be posted in a conspicuous place at least one week before balloting. Under the auspices of the Student Council there shall be a public meeting for discussion of proposed amendments two days before the day of balloting.

Ratification of proposed amendments shall require two-thirds of the secret ballots polled during a specified day of balloting.

ARTICLE IX

ADOPTION OF THE CONSTITUTION:

This Constitution shall be considered in force when adopted by a two-thirds vote of the members present at a regularly called meeting of the student body.

STATEMENT OF ADOPTION

This Constitution was adopted as revised on _____, by the student body.

BYLAWS

I. Meetings:

A. There shall be a meeting of the student body in the spring not later than May 1 for the purpose of nominating the candidates for the Council.

B. A special meeting of the student body shall be called by the President of the Student Council at his discretion, or upon the request of a majority of the Student Council, or upon petition by one-fourth of the student body. One week's notice of such a meeting must be given.

C. A quorum for all meetings convened in accordance with paragraphs A and B of this Article shall be one-fourth of the members of the student body.

D. The Student Council shall hold regular meetings on a specified day during the week, and special meetings at the discretion of the President or at the request of the Council. A quorum shall consist of a majority of the members of the Council.

E. Class meetings shall be called at the discretion of the Class President, or upon a petition by one-fourth of the members of the class. The President shall give at least one day's notice to the class members and a quorum shall consist of one-half of the members of the class.

F. Dormitory meetings shall be called at the discretion of the Dormitory President.

II. Elections:

A. The President, the Vice-President, and the Treasurer of the Student Council shall be elected within a period of one week following the meeting of the student body for nominations, in the following manner:

1. The Student Council, at a meeting at least three days before the date of the meeting for nominations shall nominate two persons for each of the offices of President, Vice-President, and Treasurer.
2. The nominations of the Council shall be made public one day previous to the date of the meeting for nominations.
3. Further nominations for President, Vice-President, and Treasurer may be made from the floor at the meeting for nominations.
4. The voting shall be by secret ballot at a designated poll, and a majority of the votes cast shall be necessary for election. Should the first ballot fail to produce a majority vote, a second ballot shall be taken on the two highest candidates.

B. The offices of the Senior, Middle, and Junior classes shall be a President, Vice-President, Secretary, and Treasurer, and shall be elected in the following manner:
 1. Class officers of the succeeding Senior and Middle classes shall be elected at class meetings called by the President of the respective classes as soon after the Student Council as is considered expedient.
 2. Junior class officers shall be elected at a meeting called by the President of the student body prior to the third week of the first semester.
 3. Nominations for class officers shall be made from the floor. The voting shall be by ballot, and a majority of those present shall be necessary for election. Should the first ballot fail to produce a majority vote, a second ballot shall be taken on the two highest candidates.

C. Appointments to the Student Council:
 1. As soon as is practicable upon his being elected, the President of the Student Council shall appoint the Secretary of the Student Council, the Chairmen of the Academic Commission, the Christian Faith and Life Commission, and the Outreach Commission. In the event that Co-Chairmen of the Outreach Commission are appointed by the President, one should be appointed who has had experience with either the Evangelistic Fellowship, the Seminary Choir, and the Merlin Theatre on the one hand, and the other who has had experience with either the Church and Society Committee, the Ecumenical Missions Fellowship, or the Stewardship Committee on the other hand.

2. The Chief Editor of the campus newspaper, or student publication, if such exists, shall be elected in the following manner:
 a. There shall be an Editorial Board, consisting of three students appointed by the new President of the Student Council and three Faculty members appointed by the President of the Seminary. The Chairman of the Editorial Board shall be a student elected by the Board. The Editor for each academic year shall be selected following the Student Council elections of the preceding year.
 b. The Editor shall be selected in the following manner: The Editorial Board shall announce its intention of receiving from any member of the Junior or Middle classes a written statement of his candidacy for the office together with a list of his qualifications. This announcement shall be made public at least one week before the applications are due. When it shall have received and studied all applications, the Board shall interview separately each candidate. The decision of the Board shall be by vote of two-thirds.
 c. The newly selected Editor shall appoint associate editors, subject to the approval of the Editorial Board. The newly appointed Editors shall assume their duties immediately upon conclusion of the academic year.
3. The Social Chairman is selected by a committee composed of the President of the Seminary, the new President of the Student Council, and the out-going Chairman of the Social Commission. The Social Committee consists of the Treasurer of the Seminary, one faculty member at large, the assistant to the President of the Seminary, and at least two students, to be appointed by the Social Chairman.

D. The Athletic Chairman
1. The Athletic Chairman shall be responsible for all of the athletic activities of the Seminary.
2. He shall be selected in the following manner: He shall be selected from applicants by a committee consisting of the President of the Seminary, the new President of the Student Council, and the outgoing Athletic Chairman. The Athletic Chairman shall be chairman of the committee.
3. He shall form a committee consisting of himself and an elected representative for each dormitory and for the off-campus students.

4. He shall meet at periodical intervals with the Vice-President of the Student Council for the purpose of providing an informal liaison with the Student Council.

E. Off-Campus Representatives
There should be at least two off-campus students in the total of elected and appointed members of the Student Council. If this is not found to be the case by the first Student Council meeting of each year, the off-campus students shall elect one representative within one week of an immediate formal announcement by the President of the Student Council. Nominations and voting for representatives shall be carried out in the manner prescribed above (II.B.) for the election of class officers.

F. Graduate and Dormitory Representatives
1. Because the graduate students do live on the Seminary campus, they should not be considered as an individual group needing separate representation on the Student Council, as this would only tend to increase the problem of their participation in campus life. Therefore it is suggested that they be represented on an ex-officio basis, with the dormitory representatives. The graduate students would elect one representative, as would each of the dormitories, to meet with the Vice-President of the Student Council for the purpose of providing an informal liaison with the Student Council.
2. The above representatives shall be elected at meetings called by the President of the student body as soon after the student council elections as possible.
3. Nominations and voting for representatives shall be carried out in the manner prescribed above (II.B) for the election of class officers.

G. The members of the Student Council elected or appointed in the spring shall take office immediately upon election or appointment.

H. Vacating of Offices
1. When elective offices fall vacant, except those of the several Presidents in the student body, they shall be permanently filled by vote of the regular constituency of such offices.
2. Voting to fill vacated offices shall take place at a special election to be called by the President of the student body within one month following vacating of the office. Nominating procedure shall be the same as that for regular elections, according to the offices to be filled.

3. Upon the vote of the majority of the Student Council, appointments to fill vacated elective offices pro tempore shall be made by the President of the student body. Nominations to such appointment shall be moved before the Student Council by a regular constituent of the office to be filled.
4. On falling vacant, the office of student body or class President is assumed by the Vice-President. The Vice-Presidency shall be declared vacant.

III. The Student Council may adopt such rules of procedure as it may deem necessary.

IV. Records—
All business procedure of more than temporary value shall be so included in the Secretary's records that they shall be a permanent possession of the student body. These, in addition to the Treasurer's books, shall be deposited in the Office of the Seminary Treasurer during the summer vacation period. All books of records, when filled, shall be deposited in the Library.

STUDENT ORGANIZATIONS

Student activities at Princeton Seminary are numerous and varied. Under the guidance of the Student Council, committees have been organized to carry responsibility for particular areas of student life. Students from every class are invited to contact the individual chairmen about taking part in the work of committees and commissions.

Entering Juniors are especially urged to consider such service, and to take part in the organization of their class in the early Autumn when class officers are elected.

The following descriptions will introduce students to the areas served by the Student Council's organizations:

THE SEMINARY WIVES' FELLOWSHIP

All student and missionary wives are members of the SEMINARY WIVES' FELLOWSHIP. The SWF strives to create friendship, to provide for exchange of ideas, to promote Christian growth, and to be of service to its members, the Seminary campus, and the community. The SWF meets as a group several times a year and is divided into six circles which meet monthly. The exact date and place of meetings is indicated in the SWF publication, THE DISTAFF.

The opportunity is given for the wives to enroll in a selective curriculum of study to be led by members of the Seminary faculty.

President: Mrs. Jerry C. Rettig

Advisor: Mrs. James I. McCord

THE FAITH AND LIFE COMMISSION

The Faith and Life Commission is concerned with the application of the Christian faith to the lives of those who form the Princeton Seminary Community. It attempts to take seriously the teaching that we are our brother's keeper and to promote an atmosphere conducive to the acting out of this precept.

The Commission interprets its mission as having two directions:

1. To encourage a spirit of reconciliation and understanding in the community which is Princeton Seminary; to encourage an environment on the campus in which people might be free to live with each other as whole persons despite the segregated realms of conflicting theological orientations, personality compositions, and the status differentials of the student-faculty administration labels; to encourage a community of persons ministering unto the needs of each other.

2. To encourage the Princeton Seminary Community in its search for mission outside the walls of the campus; to encourage an environment on the campus which directs compassion not only to those in immediate proximity, but also to those who are removed from us.

In maintaining a balanced and insightful approach to both areas, the Commission welcomes critical support, opposition, and interest.

THE CHURCH AND SOCIETY COMMITTEE

The Church and Society Committee explores and participates in forms of Christian witness and service in new and changing areas of society. In addition to its concern for the formulation of a theology of witness in the "secular world," the committee experiments in new forms of ministry. The committee has brought to the campus speakers in such areas as foreign policy, community organization, and Christianity in Eastern Europe. In the area of direct action, the committee has organized participation in such events as the Selma March, the Seminarians' Fast for Peace in Viet Nam, the Ministers' and Seminarians' Conference on Viet Nam in Washington, and the protest of F.I.G.H.T. against the Kodak Company.

THE INTER-SEMINARY COMMITTEE

The Inter-Seminary Commission offers students the opportunity to engage in ecumenical discussion and service through joint programs with students from other seminaries. Programming includes three to four meetings with students from other seminaries in the New York area and an exchange of day long visits with Roman Catholic Seminaries. The Commission involves other PTS Commissions in its programs and gives special attention to the following: intensive meetings, using a workshop approach; a joint project with students from another seminary, possibly an inter-city program; and the exchange of information on practices on campuses concerning worship, curriculum, service projects, and campus life.

THE ECUMENICS AND MISSIONS COMMITTEE

The Ecumenics and Missions Committee is concerned with the exploration and understanding of the church as it is defined by its

mission. This mission is lodged in a world experiencing a period of rapid social change as secularization forces new modes of seeking to bear witness to the liberating power of the Gospel.

As such, we are basically concerned with the church's concept of mission in three areas:

1. On the national scene, we shall explore the renewal of the church beyond the confines of denominational barriers. To this end, we shall place emphasis this year on the mission of the urban ministry.
2. On the international scene, we plan to establish a number of short term study groups dealing with the mission of the church in specific areas of the world. This involves an understanding of the social, political and economic situation in which the church finds itself.
3. In the ecumenical sphere we shall be studying the results of the World Council Assembly at Uppsala, Sweden and its five areas of corcern, recommending ways that it might be used by other aspects of the Seminary program.

THE SOCIAL COMMITTEE

The Social Committee functions as a resource for social activities, stimulating small group recreation, serving as hosts for campus events, and coordinating the year's social activities. The committee will plan a number of Seminary-wide activities, such as picnics, major banquets, and the film series, as well as promote such small group activities as splash and skating parties, informal dances and square dances. The Social Committee will also work to inform the Seminary community of interesting events in the Princeton area and in New York and Philadelphia through regularly posted calendars.

THE THEOLOGICAL SOCIETY

The Theological Society is a recently reorganized group of B. D. students interested in meeting from time to time for theological discussions. Any subject of theological interest can be considered by the group such as art as a theological tool, current trends in theology, preaching in the modern ecclesiastical and theological environment, new forms of the ministry, etc. Students and faculty will be advised of the resumption of the Society's activities for 1968-69.

KOINONIA

Koinonia is the organization of doctoral candidates in the four departments of the Seminary. Its purpose is to provide a forum for discussions of scholarly interest for its members, the faculty and

invited guests. Monthly meetings are held at which outstanding persons from the Seminary faculty and from the wider scholarly community are invited to discuss topics of pertinent interdisciplinary concern. In recent years, speakers have included Paul Lehmann, Krister Stendahl, Phillip Rieff, and Arthur McGill. In addition to the meetings of the entire doctoral students' community, several of the departments schedule regular meetings of a more specialized nature for their members and faculty. *Koinonia* also assists the Doctoral Studies Office in its annual new students' orientation, and represents the doctoral student body in the Seminary student government.

STUDENT PUBLICATIONS

Three student publications, each with a particular function, appear regularly during the academic year under the general supervision of The Director of Student Publications. The publications are:

The Wineskin—the official weekly calendar of campus events and other happenings of interest.

Viewpoint—an informal journal of opinion which does not represent official Seminary policy or opinion, but is intended to offer a forum of frank and creative discussion. It publishes essays, poems, criticism and comment by students and faculty. It usually appears bi-weekly.

Dimension—a journal of theology which appears once each semester, it is a new effort in theological journalism that aims at establishing a means of publishing outstanding theological work done by students. Papers by students submitted in regular courses and recommended by the faculty are accepted. It is edited by John Mulder.

All three publications are written, edited, and published by students, under general administrative supervision. Students interested in working on one or more publications should contact the Director. Manuscripts, suggestions, or requests for information should be addressed to the appropriate editor.

THE TEAM MINISTRY

The Princeton Seminary Team Ministry, successor to the Evangelistic Fellowship, provides an opportunity for Christian witness and service in a variety of churches and other situations which are visited by teams of three or four students on Saturday evenings and Sundays. Students with limited experience find this an excellent way to begin, and those who do not wish to devote every weekend to field education but want some experience of ministry appreciate the arrangement that involves them about every other weekend. Financial reimbursement is made to participating students. This program is one of the most exciting opportunities for both the students and churches. Applications are made through the Secretary of the Team Ministry in the Field Education Office, Hodge Hall.

LIAISON TO THE ARTS

The newly created Commission for Liaison to the Arts will seek to promote interest in and appreciation of the arts and to provide opportunity for the Seminary community's participation in the arts. Further, it hopes to demonstrate the church's concern for the arts as an important contribution to the vitality of man.

In order to pursue these aims, the Commission will be involved with the UPUSA Radio and Television Council to produce a radio program which meets the needs of a broad spectrum of potential listeners. It will also seek to implement a course at the seminary on "The Ministry of the Arts."

Using present facilities, the Commission will sponsor art shows, featuring the work of local artists and will seek a stronger communication between the seminary and the wider Princeton art community.

In addition to "Art Ark II," an opportunity for all students to display, appreciate, and create art in any form, the Commission will sponsor a multi-media expression of and opportunity for joy—a happening. It will be freewheeling and open-ended, with the hope that it will illuminate the human in life.

THE SEMINARY MUSIC

Music plays an important part in the life of Princeton Seminary. Over the years five choirs have been developed, which sing for many services of worship.

The Touring Male Chorus, the oldest of the five choirs, sings in at least three churches nearly every Sunday of the academic year. Since 1946 its summer itinerary has taken it at least twice into every state of the Union and into every province of Canada. In addition, it has sung

in Mexico, Guatemala, Honduras, El Salvador, Costa Rica, Nicaragua, Panama, Colombia, Puerto Rico, Haiti, the Dominican Republic, Japan, and Korea. On all extended tours the choir sings not only in churches but also in prisons, hospitals, military bases, colleges, youth camps, and often over radio or television.

The Oratorio Choir, the largest and second oldest of the five groups, is open to members of the entire seminary community and presents at least two major oratorios each year in Miller Chapel.

The Motet Choir is a small mixed group that sings regularly in chapel one day a week and performs a Bach cantata in the spring.

The Recording Choir is composed of men who have been members of the Touring Male Chorus for at least one year. This group sings regularly one day a week in the chapel and has made two recordings covering forty anthems from the Touring Chorus repertoire.

A third *Male Chorus*, composed of men whose family and church responsibilities will not permit touring on Sundays, sings one day a week in chapel and occasionally fills outside engagements.

ORGAN RECITALS IN MILLER CHAPEL

Since the new Möller organ was dedicated on December 2, 1964, 32 organists have given a total of 76 organ recitals covering the whole field of organ literature. There have been two major evening recitals each year and Half Hour Recitals nearly every Thursday from 1:35 p.m. to 2:05 p.m.—between the lunch hour and the first afternoon class. In each case, carefully prepared program notes were printed which hopefully gave prospective pastors a wide knowledge of organ music.

THE ATHLETIC COMMITTEE

The Athletic Committee conducts a program of sports and recreation to meet the needs of students who prefer individual participation. The daily exerciser and the "once in a while" player will both find opportunities for using the Seminary facilities.

The gymnasium, located on the Tennent Hall campus, includes squash and handball courts, exercise room, locker and shower facilities, basketball, volleyball and badminton facilities, and an athletic field. Special membership rates have been arranged at the local YMCA for students who wish to use the Y's pool.

Intramural competition includes touch football, basketball, softball, and volleyball. Squash and handball ladders will be established. Students who wish to use any of the facilities on an individual or informal group basis will find the gym open from 7 a.m. to 11:00 p.m., Monday through Friday, and may make arrangements to use the gym on weekends according to the regulations. Keys may be secured from

the dormitory representatives listed in the same place, or at the Administration Building reception desk.

ACADEMIC COMMISSION

The Academic Commission of Student Council operates on the hypothesis that an effective educational process requires the effective integration of the faculty, the student body, and the curriculum. To meet both the demands and needs of all concerned, the Commission will creatively seek to encourage and provide a constructive basis of rapport between faculty and students. Specifically, the Commission will provide an active agency for uniting both faculty and students in the total re-evaluation of the curriculum at Princeton Theological Seminary (i.e. courses, course offerings, syllabi, academic regulations, grading policy, entrance requirements, etc.).

Because of the nature of this undertaking—particularly its relationship to the student community—all students are invited and encouraged to participate in this vital Commission on academic life.

JUNIOR ADVISORY COMMITTEE

In view of the fact that most of one's Seminary life is lived among fellow students, the Student Council has felt a need to embody in the Orientation process for incoming Juniors and other entering students a greater student perspective on life at Princeton Seminary. This upperclass student perspective seeks to give to the entering student "feedback" and information in such areas as curriculum, course selection, instructors, and General Examinations, as well as provision for informal sessions on the more mundane matters which help to facilitate adjustment to a new situation.

To this end, the Junior Advisory Committee has initiated a program which includes letters to entering students from upperclassmen, consultation with the administration on Orientation procedures, providing a welcome center for arriving students, providing an information desk during registration, and conducting informal coffee hours throughout the Orientation period.

COMMISSION ON DIALOGUE

Originally instituted as the Committee on Student Lectureships, this group endeavors to provide the Seminary community with opportunities to hear and question different viewpoints on a wide variety of issues. During the year, the Commission will sponsor lectures, panels, and informal discussions as issues present themselves. Where possible, those individuals outside the Seminary community who represent exciting points of view and styles of life which

are intriguing to large segments of the Student Body will be encouraged to make presentations.

The work of the Commission is in no way intended to be a duplication of the present Administration sponsored lectureships but rather is centered on response to student desires for first hand and first rate presentations of the issues which arise in the course of an academic year. Recommendations for speakers are always welcomed by the Commission and naturally are not limited to the theological realm.

CAMPUS REGULATIONS

WITHDRAWAL FROM THE SEMINARY

A student considering withdrawal from the Seminary must confer with the President.

PARKING INFORMATION

The purpose of Seminary parking regulations is to define areas which provide efficient, convenient parking for all members of the Seminary community.

Car Identification. All members of the Seminary community are required to obtain permit stickers for all vehicles they intend to park on campus.

Student stickers may be obtained from the Office of the Registrar.

Employee and *Faculty* stickers may be obtained from the Business Office.

Permit stickers are good as long as the owner of the vehicle is a member of the Seminary community. The sticker should be affixed to a window on the left side of the car.

Parking permit stickers must be displayed at all times. Any person who loses his sticker or has not yet obtained one must leave an explanatory card or note which can be seen through the windshield.

Parking Area Assignments. Your parking sticker identifies your vehicle as one belonging to a student or to a faculty or staff member.

A person to whom a sticker is issued will be held responsible for violations, regardless of the actual driver of the car. Stickers must be removed when cars are sold or otherwise disposed of.

Parking areas for each group are indicated on the campus map.

Speed Limit. The speed limit on all campus roadways and parking lots is 20 miles per hour.

Parking Regulations. Cars must be parked within parking space dividers. Park head-on in parking lot.

Park only in areas designed for your permit classification. However, students may park in parking areas on campus roadways (except in front of the Administration Building) between 5:00 p.m. and midnight on weekdays and all day Saturday and Sunday.

Observe "No Parking" signs at all times.

Observe all "Stop," "Do Not Enter" and "One Way" signs.

Do not wash cars on campus roadways. Use parking lot for this purpose.

Visitors. Several areas have been designated for visitor parking. If you expect a visitor, it would be well to suggest that he park in one of the areas designated for visitors.

Violations. Tickets will be issued to all cars parked in violation of the above regulations. Fines for violations are $2.00, payable at the Business Office in the Administration Building. Any fine not paid by the end of 10 days will be doubled. Any fine not paid within 20 days from the date of ticket will be increased by another $2.00. If the fine has not been paid by the end of 30 days from ticket date, $6.00 will either be deducted from the pay check or, in the case of a student, added to the student's account.

Cars not identified by Seminary parking stickers which are involved in repeated parking violations will be towed to a nearby public garage at the owners' expense.

TELEPHONES

Any student who wishes a telephone installed in his Seminary room or apartment must obtain an application from the Superintendent of Buildings and Grounds in the Corporation Yard.

SMOKING REGULATIONS

Smoking regulations vary for the different campus buildings. Students are reminded that smoking is not permitted in the Speer Library except in lounges where smoking permission is posted. Smoking is not permitted in any part of Stuart Hall except the basement lounge.

ROOMS AND FURNITURE

Furniture belonging to the Seminary must not be moved from one room to another without written permission from the Superintendent of Buildings and Grounds. Maids have instructions to see that furniture is left in vacant rooms so that it will be ready for use whenever a room is assigned. This means that tables, chairs, rugs, extra bookcases, etc., must not be borrowed from vacant rooms. Please do not drag trunks, boxes, etc., on linoleum hall floors. The painting of any Seminary furniture is not permitted. Doors inside rooms are not to be removed, except by Seminary carpenters after permission has been obtained from the Superintendent. Closets are not to be locked for the summer; they must be in condition for use by summer residents. *No refrigerators can be used in rooms at any time.* Do not open transoms or door panels from your room to the main hallway. Fire rules require that these be kept closed. Cooking or heating by any electrical means is not permitted because of the overload on wiring.

Your cooperation in observing the above regulations will be greatly appreciated.

Superintendent of Buildings and Grounds Thomas W. Brian requests that students practice outdoor sports on the athletic field or between Brown Hall and College Road but *not on the Seminary lawns at any time.*

DEPARTMENTS AND SERVICES

SERVICES OF WORSHIP

Members of the Seminary family meet for corporate worship in Miller Chapel on Tuesday, Wednesday, Thursday and Friday mornings from 10:00 to 10:15 o'clock. The services are led by professors, students and special guests. A series of "extended" Chapel services is held, with the sermons delivered by visiting preachers. The Sacrament of the Lord's Supper is celebrated at the opening of each semester and for the members of the Senior Class on Baccalaureate Sunday.

The program of Chapel worship is under the direction of a faculty-student committee.

THE CHARLES G. REIGNER CHRISTIAN EDUCATION READING ROOM

The faculty, students and friends of Princeton Seminary have at their fingertips a growing collection of materials related to the field of Christian Education. In the Reigner Reading Room of the Education Building at 100 Stockton Street are kept a variety of periodicals, audio-visual materials, curriculum, books and pamphlets which cover many of the practical and theoretical aspects of Christian Education and general education. These materials are available for examination and use in the Reading Room and may be checked out overnight or over weekends for use in field work responsibilities and study.

Books, pamphlets, periodicals, and pictures are free. There is a handling charge of twenty-five cents on audio-visual sets, and one dollar on equipment to provide funds for maintenance and replacement. Overdue materials and equipment incur reasonable fines. These fines are designed to encourage the return of materials promptly so that they will be available in the Reading Room for use of others.

The Reading Room is open each week on the following schedule: 1:30-5:00 p.m., Monday through Friday; plus evening hours on several days as posted.

Members of the Christian Education faculty are available for consultation on the use of these materials and a student assistant is present whenever the room is open to check out materials, to give assistance in finding information and materials, and to demonstrate the operation of the equipment on request.

From time to time the Reading Room staff sponsors programs when special practical problems of Christian Education are discussed, often under leadership of someone with considerable experience in

the area under discussion. These programs are open to all who are interested.

SPEER LIBRARY

HOURS FOR SPEER LIBRARY are 8 a.m. to 11 p.m., Monday through Friday, and 9 a.m. to 4:45 p.m. on Saturday. The Circulation Desk closes at 10 p.m. on week days. Vacation hours are 9 a.m. to 5 p.m. on week days and 9 a.m. to 12 noon on Saturday. The Library is closed on legal holidays, as well as on December 24 and 31, Good Friday and the Saturdays before Easter and Labor Day.

A WARNING BELL will be rung fifteen minutes before closing time and again at closing time, immediately before the lights are turned off at the switchboards. Students are requested to leave the building promptly, while the lights are still on.

ALL BOOKS AND BRIEFCASES are inspected at the circulation desk as users leave the library.

THE NIGHT BOOK RETURN is at the left of the outer lobby of the main entrance. Books may be returned there when the library is closed. When the library is open, users are requested to return books to the main circulation desk.

THE COAT ROOM is near the main entrance. Coats, umbrellas and briefcases may be left there. Valuables may be checked at the circulation desk, if desired.

THE CARD CATALOGUE is on the right side of the main entrance hall as one faces the Reading Room. Students and visitors are requested not to use the pull slides of the catalogues, but to take the catalogue trays to the consultation tables to avoid congestion at the catalogue. Assistance in the use of the card catalogue may be obtained from the Reference Librarian, across the foyer from the catalogue, or from any other member of the library staff.

THE REFERENCE COLLECTION and the Reference Librarian's desk are on the left of the main lobby as one faces the main reading room. The Reference Librarian will be happy to assist in the use of the catalogue, consultation of reference books and bibliographies and preparation of bibliographies and term papers. A staff member may not be scheduled for attendance at the reference desk every night; if the desk is not staffed, students are requested to inquire at the circulation desk, where as much assistance as possible will be given.

All reference books (other than reference commentaries which may go out overnight) must be used within the library building, preferably near the reference area.

Reserve Books are placed in the stacks immediately outside the middle door of the main reading room. These books may be used anywhere in the building, but preferably in the main reading room. Students are requested to take only one reserve book at a time and to return it promptly to the shelves marked for returned reserve books. No more than two reserve books or reference commentaries may be borrowed for the night, at 9 p.m. (or at 3 p.m. Saturday); these must be returned to the circulation desk before 9 a.m. the next day the library is open. Charge cards for each book so borrowed must be filled out and left at the circulation desk before leaving the building. Please charge out books at the desk 15 minutes before closing time. The fine for failure to return reserve books or reference commentaries on time is 25 cents for each book for each hour overdue.

Reference Commentaries, in the stack row west of the Reserve Books, are to be used under the same conditions as reserve books.

Current Periodicals are at the south end of the main reading room. Approximately 300 periodicals are displayed here. Those which cannot be displayed, for lack of room, are shelved behind the main circulation desk, where students may ask for them. Unbound Periodicals, except for the most recent number, may be loaned to resident students for one week only; they may not be renewed. The most recent number may be checked out on the same basis as a reserve book. Bound Periodicals are in the stacks on the second floor, south of the main aisle. They should be used in the library building if at all possible. If they must be borrowed, they may be taken for two weeks only; they may not be renewed.

The Book Stack has three levels. On each floor the main aisle has all directional signs for the location of books on that floor. Pamphlets, marked Pamph. or P. in the call number on the catalogue cards, are normally shelved in green boxes at the end of each classification section. Folios (except R and Z folios) are shelved in the basement, at the west end. R and Z folios are shelved at the end of the reference collection. Please do NOT reshelve books while browsing in the stacks; leave them on tables or flat on the shelves.

The Carrel Tables at the north and west ends of the stacks are free for all users of the library and will not be assigned to individuals. However, students may have assigned to them shelves in the stacks near the carrels. They may then keep such books as they wish to retain in the library building on the assigned shelves and use any carrel table that is free when they are in the library building. All library books kept on individually assigned shelves must be charged at the circulation desk. Books and periodicals not charged should be

returned to the circulation desk or placed flat on tables or shelves in the stacks. Apply at the circulation desk for assignment of shelves.

The Graduate Study Room for all graduate students is at the front of the building on the second floor. Shelf space will be assigned to each graduate student who wishes it; make your request at the circulation desk. Graduate students may keep their books in the room on the assigned shelves and use available space at the tables. All library books kept on assigned shelves must be charged at the circulation desk.

Seminar Rooms are assigned to appropriate seminar classes each term, through consultation with the Librarian.

Private Studies, entered from the corridor of the gallery on the second floor, will be reserved for visiting scholars who can devote full time to advanced research. Applications for their use should be made to the Librarian, in writing.

The General Lounge is on the second floor of the building. Smoking is permitted here. Lunches may not be eaten in the Lounge; if inclement weather makes it impossible to use the campus eating facilities, please inquire at the Circulation Desk for alternatives.

Typing Rooms are on the first floor of the building, at both ends of the row of carrel tables at the rear of the building; on the second floor, at both ends of the row of carrel tables and at the north end of the corridor opening into the seminar rooms. Typing room 216 at the south end of this corridor is reserved for Th.D. candidates. Students may keep their typewriters on the tables; if they will be absent several days, they may prefer to check their typewriters at the circulation desk.

Washrooms are on the second floor, off the corridor leading to the seminar rooms. The classroom wing washrooms are on the first floor, on the north side of the lobby opening on Library Place.

Classrooms 201, 202, 203 and 205 are on the second floor of the Library Place side of the building. Students who enter from Mercer Street may turn left in the outer lobby, without entering the library proper, and use the stairs to the classrooms.

A Passage runs on the first floor from the Library Place lobby to the Mercer Street lobby. Students entering from Library Place may use it to reach the library proper. The more direct entrance to the library is closed when classrooms are in use, to prevent classroom noise from disturbing readers.

A Pay Telephone is on the first floor, on the Mercer Street side between the main entrance and the stairs to the second-floor classrooms.

Messages for Students in the library will be received and posted on the bulletin board at the circulation desk. Students cannot be paged except in emergencies.

The Arrangement of Books for non-religious classes follows the Library of Congress system. The Library of Congress notation is also used for Church History, non-Christian religions and most Biblical studies. For other religious books the library retains a simple scheme of classification. A Summary of Classification is available at the circulation desk. The mimeographed Guide to the Location of books will help the student find his way to the shelves where the various groups of books are arranged. In each classification books are usually arranged alphabetically by author or editor; in a few instances they may be arranged alphabetically by the series to which they belong (especially in A-3b and in II-1.2) or by the title of the book, if the author is not known.

Biographies in II-2 are arranged alphabetically by the subject of the biography; when there are several biographies of the same person, arrangement is alphabetical by author.

The bookstacks are open to all students. However, students are requested not to replace books on the shelves after inspection, but to place them flat on empty shelves, ledges or tables. An exception is books in reference collections, which should be reshelved immediately after use.

Rare Books, Microfilms and materials from special collections may be obtained at the circulation desk upon presentation of a charge card for the desired items. These materials must be used in the library and must be returned to the circulation desk before the reader leaves the building.

The Procedure for Borrowing Books is: Obtain the book from the stacks, fill out a charge card and present both book and card at the circulation desk. Be sure to fill in on the charge card the full call number (copied from the inside front cover of the book), the author, and the title (copied from the title page); and sign your name and address. The attendant will stamp in the back of the book the date when it is to be returned to the library. If a book is not found in its proper place on the shelf, please inquire at the circulation desk. The attendant will report to you if the book is charged out and will ask you to fill out an application for it. You will be notified by mail when the book has been returned to the library.

Please charge out books not later than 15 minutes before closing time.

Most books, including the new ones, circulate for a period of two weeks. Those which do not circulate include reference works; rare

books; many old folios and, in certain collections, some expensive sets. Regulations on periodicals and reserve books are noted above.

Fines are charged at the rate of 5 cents a day for overdue books from the general collection not returned to the desk by closing time on the date due. Reserve books and overnight books due at 9.00 a.m. are charged for at the rate of 25 cents for each book for each hour overdue.

Xerox 914 Copy Service is available to patrons who wish to purchase single copies of pages of books and periodicals in the library's collection. Microfilm and photostatic copies can be procured either at the photoduplication section of the Princeton University Library or at commercial firms in Princeton. Please consult the Reference Librarian or the library secretary about these services.

The Princeton University Library lends books to Seminary students who present Seminary identification cards. Any books available to other users, other than those in the Dixon Collection, may be borrowed; they may be used only locally, so that they remain immediately available to Princeton University users. Any change of address or telephone number must be reported to the Circulation Desk at Firestone Library.

BUSINESS OFFICE

The Business Office of the Seminary is in the Administration Building and is open from 8:30 a.m. to 4:30 p.m. Monday to Friday, except on holidays.

Student Accounts for tuition and fees are payable in the Business Office at the time of registration. Rent for student housing is payable monthly in advance.

Personal checks not exceeding $50 may be cashed at the Business Office between 10:30 and 11:30 a.m. and between 1:30 and 2:30 p.m. A charge of 10 cents per check is made to cover handling costs. A Lost and Found service for the Seminary community is provided by the Business Office.

STUDENT HOUSING AND EMPLOYMENT SERVICES

The Director of Housing and Employment, Mr. Clarence Reed, has his office in Hodge Hall. Office hours are 8:30-12:30 and 1:30-4:30 daily. All inquiries concerning accommodations in Seminary dormitories or apartments or for assistance in locating off-campus housing should be addressed to Mr. Reed. The office is also available to assist students and their wives in finding employment, either full-time or part-time.

A limited number of guest room facilities is available at a nominal charge. Reservations and keys for these accommodations are available *only* during regular office hours.

MARRIED STUDENT HOUSING POLICY

The Seminary is concerned that its married students have adequate housing. The Office of Housing and Employment assists couples during student years. Resources include apartments owned by the institution and rental facilities in Princeton and the surrounding area.

There is not enough Seminary housing for all married students. Priority is given to incoming students who do not know the community and therefore have little or no opportunity to find other housing.

Assignments:

Apartments are assigned according to priority, established first by *acceptance date* and second by *application date* for the apartment. All assignments are made under the following quota system:

Junior	—	41 apartments
Middler	—	37 apartments
Senior	—	39 apartments
Th.M.	—	6 apartments
Th.D.	—	16 apartments
Chaplain	—	3 apartments

Facilities:

Apartments available for married student housing are those at Princeton-Windsor, North Hall, South Hall, Hodge Hall, 106 Stockton Street (first floor) and 22 Dickinson Street.

Leases:

Students renting Seminary apartments are required to sign leases. Leases run from the first day of September of the year of occupancy to the 31st day of August in the year of the termination of the lease, except for the following situations:

1. Students may terminate their leases on the 30th day of June in the year of their graduation.
2. A student who withdraws from the Seminary may terminate his lease on the last day of the month in which the authorized withdrawal occurs.
3. A student who wishes to occupy the assigned apartment prior to September 1 may, upon authorization by the Director of Housing, commence his lease on the first of any month before September 1.

Payment of Rent:

Rent is payable monthly in advance, on the first business day of the month. If payment is not received by the 15th of the month, an additional charge of $5.00 will be made. All rent due the Seminary must be paid before personal effects are removed from the apartment.

Length of Occupancy:

*B.D. Students	— 34 months, without privilege of continuing in Th.M., Th.D. or M.R.E.
Th.M. Students	— 10 months, without privilege of continuing for doctoral work
Th.D. Students	— 22 months
Chaplains	— 10 months
M.R.E. Students	— 22 months
M.S.W. Students	— 46 months

* Students who have been on internship during their B.D. programs may return to Seminary facilities for the remaining 10 months of their residence, provided that they (1) file a written request before going on the internship program and (2) they were married prior to the beginning of classes following the Easter recess in their Middler year.

Assignments Date:

Apartment assignments will be made by April 15 for September occupancy. Quotas as provided above which are not filled as of the April 15 assignment date will be filled by the Director of Housing on the basis of the priorities established under "Assignments." If quotas for specific categories are not filled by April 15, the Director of Housing may, at his discretion, assign students from other categories to the open apartments. Students who marry while attending Princeton Theological Seminary will be assigned facilities only after all applications from incoming students have been satisfied. Assignments to students in this category will be made only after August 1, and prior to March 31.

DUPLICATING SERVICES

Student use of the duplicating facilities in the basement of Hodge Hall is permitted during the following periods: Monday to Friday, 8:30 a.m.-4:30 p.m.

Student Reports and other papers prepared by students in fulfillment of course requirements may be duplicated on Seminary equipment, subject to the following:

1. Administration and Faculty work will have priority.
2. All equipment other than the Xerox machine will be operated by a member of the duplicating staff.
3. The Director of Duplication reserves the right to specify the method of duplication. He should be consulted on all work exceeding 25 pages.
4. Multilith or collating work must be in the Duplicating Office at least one week before the desired date of completion. All work is subject to the work load of the staff for Administration and Faculty.
5. The student should prepare a "Duplicating Request Form" for all multilith work and present it, together with the work to be processed, to a duplicating staff member.
6. Students will be charged for duplicating work as follows:
 (a) *Xerox Exposures*
 5 cents per copy
 (b) *Multilith*
 10 cents per master, plus $1.00 for each 100 pages run.

CAMPUS CENTER

The Campus Center, with its dining rooms, auditorium, snack bar, lounges, guest bedrooms and rooms for faculty conferences, Student Council and group meetings, is a focal point for Seminary life. Its policies are determined by a Committee chaired by Dr. W. J. Beeners. The authority in carrying out the policies in relation to the building also rests with this committee.

Because the Campus Center is a decisive factor in creating on the campus the spirit of Christian community, students are urged to avail themselves fully of the opportunities for corporate life in the dining room, lounge and recreation areas.

Reservations for rooms in which meetings are held are arranged through the office of the Assistant to the President. Available rooms are Stevenson Lounge, the Auditorium and the Alumni and Student Council Rooms, when the latter two are not in use for classes. It is the policy of the committee to keep the main lounge as a fellowship center. For preservation of both the rugs and the furniture, it is requested that the furniture not be moved. The use of the small dining room for teas or dinners must also be arranged, through the Housing Office.

Announcements in the dining room are made by students chosen by the Campus Center Committee. Announcements to be made must be written out in full and given to the student in charge. These announcements must pertain to the student body and may be edited by the officiating student.

The following dress is expected in the dining room: For all breakfasts and lunches, the Friday evening meal and all week-end meals except Sunday noon, the dress will be informal. For evening meals, Monday through Thursday, and for Sunday dinner, dress will be formal. It is requested that students use the coat rack provided in the foyer.

The Small Dining Room is for official functions, not for private parties, and may be reserved through the Housing and Employment Office.

The Guest Bedrooms may be reserved through the Housing and Student Employment Office. Rates are $3.00 for single and $5.00 for double rooms.

The Campus Center Furniture, especially in the Lounges, Alumni Room and Small Dining Room, should be treated with care and not moved without approval of the Superintendent of Grounds and Buildings.

The Lounge Library is a non-circulating library, and books and magazines are to be read *in the Lounges only.*

The Bulletin Boards are for up-to-date notices by Seminary organizations and official groups. Arrangements for posting notices should be made through the Social Chairman. Notices must NOT be posted on doors, walls, etc.

CAFETERIA MEAL SCHEDULE

Breakfast

Monday through Friday	—	7:30–9:00 A.M.
Saturday and Sunday	—	8:00–9:00 A.M.

Lunch

Monday through Friday	—	11:45 A.M.–2:00 P.M.
Saturday	—	12:00 noon–1:00 P.M.
Sunday	—	12:30 P.M.–1:30 P.M.

Dinner

Monday through Friday	—	5:30 P.M.–6:30 P.M.
Saturday	—	5:00 P.M.–6:00 P.M.

The Snack Bar vending machines will be open on a 24-hour basis.

THE INFIRMARY

Regularly enrolled students at Princeton Theological Seminary enjoy the full privileges of McCosh Infirmary at Princeton University. Through the years various friends of the Seminary have contributed to the endowment and construction costs of the Infirmary, and the Seminary shares financially in the Infirmary's maintenance and operation. Both men and women students should make the Infirmary their first point of contact in case of illness. The Office of the Dean should be notified whenever serious illness occurs.

When illness does occur, the student should report immediately to McCosh Infirmary. If the student is too ill to go to the Infirmary, a physician at the infirmary should be notified immediately. The infirmary telephone (452-3139) is covered 24 hours a day, except during the Christmas and summer holidays.

Clinic hours at the Infirmary are:

Monday-Friday, 9 a.m.-12 noon and 2-5 p.m.
Saturday, 9 a.m.-12 noon
Sunday and holidays, 10-11 a.m.

Emergency cases will be received at any hour of the day or night.

The clinic is open throughout the calendar year (hours will vary during vacation periods), but beds are not open during Christmas and summer vacations.

When a student is confined to the Infirmary for a period of less than one week, no charge is made for board. If the student is confined for one week or more, a charge of approximately $18.00 per week (including the first week) will be made. An appropriate adjustment will be made by the Seminary for students who take their meals in the Campus Center.

Hospitalization, either for extended tests or for treatment, is normally the responsibility of the student or his family. The Seminary will make every effort to assist the student in finding resources for such expenses, but the cost of hospitalization is not covered by the Seminary's health program.

SURGERY

Surgical procedures are not carried out at the Infirmary, nor are the costs of surgery covered by the regular health program of the Seminary. The student and the student's family are expected to make provision for expenses in connection with surgery.

DENTAL CARE

The student is expected to finance regular dental care from his own resources. Dental operations are not covered by the Seminary's health program.

PSYCHIATRIC SERVICES

The Seminary's regular counseling services are supplemented by those of two full-time psychiatrists and a clinical psychologist at McCosh Infirmary. Students should not base their decision to seek professional help on their own judgment, but rather should discuss their needs and concerns with regular staff consultants. The psychiatrists and the psychologists of the University Health Department whose offices are in McCosh Infirmary, may be consulted by students who need their services. Students who desire to discuss seeking professional psychiatric services may also consult with Mr. Crawford, or with Dr. James Lapsley or Dr. Seward Hiltner of the Seminary's faculty of pastoral theology. On occasion it may be recommended that a student undertake an extended program of counseling or therapy. The Seminary will make every effort to assist the student in finding the resources to underwrite such therapy, whether the program of therapy be recommended by the Seminary or by the medical staff of the Infirmary, but the costs cannot be covered by the Seminary's regular medical program.

PRIVATE TREATMENT

Students who prefer to establish a relationship with a physician in private practice, or to contact a physician of their own choice in case of illness, are free to do so. The fees for office visits, or for house calls by a physician at the dormitories, shall be paid by the student when such services are sought by the student on his own initiative.

COUNSELING SERVICES

DIRECTOR OF DOCTORAL STUDIES

Doctoral students are assigned advisors under the supervision of the Director of Doctoral Studies. All doctoral students pursue their programs of study under the supervision of faculty members designated by the Director. The Director is available at certain times for counsel on matters pertaining to doctoral studies.

DEAN OF INSTRUCTION

The Dean of Instruction is available for counsel on programs of studies and related matters of an academic nature. The office of the Dean of Instruction, located in Room 115, Hodge Hall, is an advisory service designed to assist the student in achieving his personal and professional objectives through a flexible academic program. Regular office hours are posted. Student appointments are scheduled by the secretary to the Dean.

The Dean of Instruction is adviser to B.D. students and to Special students. He receives declaration of Senior Concentrations and approves candidates for Senior Fellowships. He is the Seminary representative for Woodrow Wilson Fellowships. Requests for Advanced Placement and Academic Petitions are received by the Dean.

ADMINISTRATIVE STAFF

Every student should feel free to confer with any member of the faculty or administration at any time. Students are invited to make appointments with the President, the Dean of the Seminary and Field Education, the Registrar, the Treasurer, and the Assistant to the President on academic, financial and personal problems.

PASTORAL COUNSELING

Students may consult with the Reverend David L. Crawford, the Director of Student Relations, for pastoral counseling. His office at 107 Hodge Hall is open from 8:30 to 12:30 and from 1:30 to 4:30 p.m. Other members of the administrative staff also will be pleased to meet with students who wish to discuss personal matters.

THE SECRETARY OF THE SEMINARY

Through the office of the Secretary of the Seminary ties are continued with more than five thousand Alumni in the United States and overseas. The Seminary continues to inform and serve its Alumni through an expanded program of continuing education, through

area alumni meetings, visits of administration and faculty and through the quarterly publication of the Alumni News.

The Secretary of the Seminary has his office in Room 16 of the Administration Building. He assists seniors and graduate students finding places to serve after graduation. Pastors and committees seeking ministerial candidates work through this office when seeking pastors, associates, assistants or Directors of Christian Education. Churches seeking temporary pulpit supplies may also obtain help through this office.

Alumni seeking assistance in vocational changes may correspond with the Secretary or visit the office for consultation and assistance.

THEOLOGICAL BOOK AGENCY

The Theological Book Agency, in the basement of Stuart Hall, is a service agency for the benefit of all students, faculty, administration and friends. It is operated by students under the general supervision of a faculty committee. In addition to providing the textbooks for all seminary courses, normally discounted at 30%, and maintaining a selection of more than 5,000 titles representing all fields of theological scholarship, normally discounted at 20%, the Book Agency is prepared to make special orders of any theological works which may be purchased from publishers in North America or Europe. Students are encouraged to browse as well as purchase books during any of the regular business hours of the academic year: every afternoon, Monday through Friday, from 1:30 to 4:00.

ATHLETIC PROGRAM

The athletic program is designed to provide recreational opportunities for all members of the student body. Under the supervision of a student director, it provides dormitory competition in touch football, basketball, softball and volleyball, plus individual competition in handball and squash. The facilities of the gymnasium are available to all students at times designated by the student director. Keys may be obtained from dormitory representatives as listed below.

The Seminary Gymnasium, at the corner of Stockton Street and Hibben Road just west of Tennent Hall, is available to all members of the Seminary community and their families between 7 a.m. and 11:00 p.m.

On Sunday the gymnasium is locked and is not available for use except by arrangement with the Office of the Treasurer or with the Athletic Director. Those members of the community who wish to use the gymnasium over the weekend should contact the Director or the Treasurer's Office by Friday noon, in order to receive a key.

During the week keys are available in each dormitory and campus residence hall. A key is also kept at the switchboard in the Administration Building. The key will provide access to all gym facilities during the week, and to everything except basketball, volleyball and badminton on Sunday.

Keys are available from the following persons:

Alexander Hall—Dennis Guenther, 407 Alexander
Brown Hall—Floyd Brady, 202 Brown
Hodge Hall—Vince DeLalla, 300 Hodge
Tennent Hall—Will Ackles, A-4 Tennent
Windsor Apartments—Jerry Rettig, A-2, 203 Loetscher Place
Athletic Director—Roger Rozeboom, F-1, North Hall
Switchboard—Administration Building

MAIL

Students should arrange to have their incoming mail addressed to their individual room number, name of dormitory, Princeton Theological Seminary, Princeton, New Jersey 08540. The United States Postal Service delivers all U.S. mail directly to the student rooms in Alexander, Brown and Hodge Halls.

Individual mail boxes will be assigned to all full-time students living off campus, including doctoral students in residence. Mail addressed to off-campus students which comes to the Seminary will be placed in these boxes. We urge you, however, to notify all correspondents of your present residence, as these boxes are intended only for intra-Seminary mail.